

# Employees driving students in Type III or Activity Busses

2016-17

Under Minnesota state law, cars and vans are considered a Type III School Bus, and the following rules apply.

- The driver must have completed annual training and certification per state and district requirements.
- The driver must report any convictions to their employer within 10 days.
- The driver may not have more than 3 moving violations within any 3 year period.
- The driver shall not fuel the vehicle with students on board.
- The driver of a school bus shall never drive at a speed that is faster than reasonable under existing conditions.
- The driver of a school bus shall not exceed the posted speed limits at any time.
- The driver, and all passengers shall wear seatbelts.
- The driver shall not allow passengers to exceed the manufacturer's rated capacity and never more than 9 passengers plus driver.
- The driver shall display lighted headlamps (low beam) during daylight hours.
- The driver shall not load or unload in a vehicular traffic lane or on the shoulder. Loading and unloading shall be restricted to curb, non-traffic (normal parking lane), off street loading areas, driveways, yard service and other areas to avoid hazardous conditions.
- The driver shall not load or unload so that a child has to cross the road.
- The driver shall place the vehicle in "park" during loading and unloading.
- The driver shall not use a cellular telephone to engage in a call while the vehicle is in motion.
- A driver whose "normal duties" include driving the Type III vehicle shall be required to have a background check, physical examination and be subject to drug and alcohol testing.
- Vehicles shall be returned with interior cleaned or there will be an additional charge of \$20 to the program.
- The driver shall conduct a pre and post trip safety inspection of the vehicle and keep it on the bus while driving. If the bus is unsafe to drive the driver shall not drive it.
- An Activity Bus may never be used to pick up or drop off a student at their home.

All Type III School Busses and Activity Buses must be inspected by the Minnesota State Patrol and contain the following equipment:

- A fire extinguisher.
- A first aid kit.
- A body fluid clean-up kit.
- A set of three (3) warning triangles (directions for placement are inside cover).
- Seat belt cutting knife (attached to cover of first aid kit).

I have reviewed the "District Driver Handbook" **am in compliance with the requirements**, and have a valid Minnesota drivers license. I understand that the School District will check on the status of my Driver License during the school year. I will report any violations that I am charged with before driving students.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed name

\_\_\_\_\_  
License #

DOB \_\_\_\_/\_\_\_\_/\_\_\_\_

Date form completed \_\_\_\_/\_\_\_\_/\_\_\_\_